



3-6 MONTHS COMPLIANCE INTERN (FR/NL/EN)

BNP Paribas Real Estate provides services in the whole real estate domain: from Transaction to Valuation, Property Management, Investment Management, and Consulting. Providing clients with our expertise, market knowledge and best customer care is vital for our company.

Our Belgian headquarter is located in Brussels, and we have two offices in Antwerp and Liège. We are looking for a new colleague to work with us at our headquarter in the Avenue Louise, Brussels.

JOB DESCRIPTION

- Assisting the Head of Compliance in charge of Compliance to perform the Compliance daily internal activities and controls;
- Reviewing, challenging and adjusting the procedures, politics and disposals to the Belgium legal and regulatory commitments taking into account the Group and RE rules;
- Monitoring and feeding the internal tools with data and outcomes of the controls performed;
- Reviewing and defining the client AML/CFT risk exposure according to the processes defined internally;
- Assisting on the controls of AML/CFT sanction lists;
- Organizing and supporting Quarterly Compliance Committees;
- Coordinating with the other BNPP RE Business Line and the Compliance department.
- Legal and regulatory analysis of regulations impacting real estate businesses

WHO WE ARE LOOKING FOR?

- Enrolled in a Bachelor / Master degree in Legal, Audit, Financial or related disciplines
- Desire to learn and grow
- Autonomous, rigorous and very well organized
- Motivated to work in a fast-paced environment
- Excellent communication skills with all levels, self-starter, detail-orientated
- Natural aptitude for solving problems
- Strong computer skills, including MS Office (Excel, Word and PowerPoint is a must)
- French / English (Dutch is a plus)

Candidates are invited to apply directly on LinkedIn <https://shorturl.at/hlnoU>
OR to email their application and C.V. to hr.rebe@realestate.bnpparibas