



## **FTE SUSTAINABILITY PROJECT MANAGER (FR/NL/EN)**

### **THE ROLE**

The Property Manager is the bandmaster of buildings in operation with a strong impact to achieve our client ESG strategies. Real estate is an important contributor of climate change and could also be impacted by the climate change. By involving maintainers and tenants, we can leverage sustainability for the existing buildings.

The purpose of this role is to imagine, create, and facilitate the delivery of a market leading sustainability strategy in our real estate portfolio across Belux by coordinating and training our PM staff, managing external consultants. The opportunity is to develop a transformative sustainability strategy across aspects including net zero carbon/energy efficiency, community impact, tenant engagement and wellbeing. The successful candidate will feel empowered to work directly with the Client's sustainability, development, and asset management specialists in the implementation of an estate-wide master plan, involve not specialists and in delivery of the 'future-proof' blueprint across of the wider portfolio footprint.

This is a rare opportunity to work in a client focussed role for leading global real estate managers that places sustainability at the heart of its strategy, being the proud custodians of some of the most sustainable buildings in the World. This role would suit a high-energy, creative, and people-based personality passionate about delivering real-world sustainability impact.

### **SUMMARY OF RESPONSIBILITIES**

- To imagine, create, and facilitate the delivery of a market leading sustainability strategy in our real estate portfolio across Belux by coordinating and training our PM staff, managing external consultants
- Teaming up with the Property, Facilities, Building and Client Asset Management and Development Teams to oversee the coordination and delivery of an estate-wide master plan and in delivery of the 'future-proof' blueprint across of the wider portfolio footprint
- Fostering partnerships with, and a community amongst, occupiers (our 'Customers') by developing a strategic alignment around sustainability focus areas with a view to deliver maximum sustainability impact.
- Project manage and deliver a holistic sustainability programme through making meaningful relationships with various project stakeholders.
- Be a change-maker in the development of sustainability best practice via the maintenance, development, communication and implementation thereof. Managing elements of and feeding into the monthly/quarterly sustainability performance and exception reporting dashboards; reporting on the property portfolio, liaising with broader teams to ensure timely and accurate delivery and support production of annual reporting requirements and take responsibility for asset level data collection.
- Work in tandem with client delivery team and sustainability business function to project manage and deliver various programmes of work. Likewise, supporting the production of various internal and external data reporting requirements/outputs; for example, corporate annual reporting and internal performance management reporting.
- Contribute to Sustainability European community of ESG leaders by sharing best practices and report strategic European clients results.



## PERSON SPECIFICATION

The successful candidate should have a holistic knowledge of sustainability in real estate, be a change-maker, and have excellent programme management skills with the determination to deliver a market leading sustainability programme.

## QUALIFICATIONS

- 3yrs+ real estate sector knowledge/experience within a sustainability discipline / consultancy.
- Working towards a professional qualification within Sustainability and ESG, Engineering or Environment.

## EXPERIENCE / SKILLS

- Customer orientated; excellent communicator and presenter with an ability to develop lasting and effective relationships with key stakeholders internally and externally.
- Background of effective client relationship management and an evident passion for Sustainability.
- Proven success with collaborating and influencing teams / clients to deliver results with a strong attention to detail and produces work to a high, consistent and accurate level.
- Experience of working with sustainability data, including knowledge of energy, water, waste & carbon to prepare findings reports and presentations.
- Fully able to coordinate inflows of ESG data and initiatives for reporting via client specified SaaS (Sustainability software as a Service) platform
- Excellent time management to suit a proficient and highly motivated and able multi-tasker, who is competent at delivering work under pressure and to deadlines.
- Strong analytical and problem solving skills. Completely IT literate with high level of competence in Microsoft Excel
- Experience of engaging with and influencing clients challenging subjects such as net zero carbon buildings, circular economy, building energy performance and optimisation is an advantage.
- Experience with BREEAM In-Use or GRESB is a plus

## EXPERIENCE / SKILLS

You will be joining a friendly, entrepreneurial and inclusive culture. We are driven by our core values and aim to embody them in all we do. We aspire to be refreshingly different and achieve this through using our unique perspectives, capabilities and expertise. We are bravely ambitious by going beyond what is required of us, and we are successful together; trusting one another and working collaboratively to achieve great results.

We recognise our employees are our most valuable asset, and our benefits scheme, employee engagement opportunities and Learning & Development offerings are our commitment to you and your career with us. We offer personal support, a competitive salary and a fantastic benefits package. If you chose to join BNP Paribas or one of our subsidiaries, we will develop your strengths and fulfil your career ambitions.

BNP Paribas Real Estate, together with its subsidiaries and affiliates, is a leading European real estate adviser with more than 5,400 experts across 36 countries. We take our responsibility to protect the personal information provided to us seriously. The personal information we collect are for the purposes of processing in connection with the company's recruitment procedure. We will keep your personal information secure with appropriate level of security and keep for as long as we need it for legitimate business or legal reasons. We will then delete it safely and securely.