



FTE JUNIOR COMPANY ACCOUNTING MANAGER (NL/FR/EN)

BNP Paribas Real Estate provides services in the whole real estate domain: from Transaction to Valuation, Property Management, Investment Management, and Consulting. Providing clients with our expertise, market knowledge and best customer care is vital for our company.

Our Belgian headquarter is located in Brussels, and we have two offices in Antwerp and Liège. We are looking for a new colleague to work with us at our headquarter in the Avenue Louise, Brussels.

JOB DESCRIPTION

Administrative and accounting management of a portfolio of buildings

- Accounting: transactions concerning purchasing, sales, banking & other operations;
- Tax returns related to VAT, corporate income tax, other tax forms;
- Preparing reportings to foreign owners or parent companies;
- Contact person for yearly statutory audits, due diligences and tax audits;
- Preparation and filing of annual accounts together with all legal minutes.

WHO WE ARE LOOKING FOR?

- An organized, meticulous and assertive colleague
- Bachelor in accounting or higher
- Recent graduates are eligible
- Bilingual NL/EN or FR/EN with knowledge of the second national language
- Proficiency in MS Office

WE OFFER

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- A dynamic team within an international company
- An attractive salary package
- Opportunities to grow in the organization

Candidates are invited to email their application and C.V. to mohamed.oubial@realestate.bnpparibas and to hr.rebe@realestate.bnpparibas