



OPERATIONAL PERMANENT CONTROL MANAGER BELUX (FR/NL/EN)

BNP Paribas Real Estate provides services in the whole real estate domain: from Transaction to Valuation, Property Management, Investment Management, and Consulting. Providing clients with our expertise, market knowledge and best customer care is vital for our company.

Our Belgian headquarter is located in Brussels, and we have two offices in Antwerp and Liège. We are looking for a new colleague to work with us at our headquarter in the Avenue Louise, Brussels.

MAIN ROLE

- Within the scope of BNPPRE Belux, to identify, assess and monitor all the risks of failure to comply with legislative, regulatory or ethical obligations.
- Informational and consulting role with Management.

MAIN ROLE

- **RISK MANAGEMENT**
 - Carry out risk mapping in order to draw up action and improvement plans and ensure that it is regularly updated
 - Draw up recommendations necessary to improve risk hedging
- **MONITORING REGULATIONS**
 - Transpose compliance-related regulatory provisions into internal BNPPRE Belux procedures
 - Check that the department in which the permanent control officer operates complies with the laws, rules and professional standards
 - Analyse incidents that have occurred which relate to the risks of non-compliance and define remedial measures
- **STEERING PERMANENT CONTROL ACTIVITIES**
 - Implement controls on risky steps in processes
 - Contribute to the implementation and monitoring of Group policies and methodologies, across the entire scope, in terms of the permanent control system
 - Define and disseminate methods, standards and tools ensuring the homogeneity of the permanent control system; apply controls and/or monitor them
 - Contribute to the cross-departmental management of incidents by analysing them and following up on action plans



- MONITORING RECOMMENDATIONS
 - Coordinate the different reports on the internal control system
 - Draw up a diagnosis with formalised areas for improvement

WHO WE ARE LOOKING FOR?

- A proactive, and dynamic colleague
- 2/3 years of professional experience in a bank / audit / consultancy or real estate company
- Master's degree or equivalent.
- Trilingual (Dutch / English / French).
- Proficiency in MS Office

WE OFFER

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- A developing and dynamic commercial team within an international company
- An attractive salary package
- Opportunities to grow in the organization
- A permanent term contract

Candidates are invited to email their application and C.V. to hr.rebe@realestate.bnpparibas